



Live lessons – student protocols and expectations

Live lessons are an extension of the classroom experience and many aspects of behaviour and engagement remain exactly the same. Students are expected to behave well, make their best effort and follow all protocols as laid out in this document. It is important that the following rules are followed by pupils during live lessons:

Students must:

- Join the meeting on time.
 - Always behave to a high standard and try their best as they would in school.
 - Wear appropriate clothing at all times during the lesson (no pyjamas etc).
 - Use a quiet room, free from distractions where possible..
 - Have pieces of paper and a pen to hand ready to work, if not directed to use an exercise book..
 - Make sure their device is connected to power or fully charged.
 - Make sure their real name is displayed at all times.
 - Make sure their camera is on at the start of the lesson for registration. Only turn off your camera if you are instructed to do so.
 - Make sure their name is visible – no nicknames.
 - Ensure nobody else is in view of the camera
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- If things go wrong with the technology used in the lesson, be patient and helpful while the issues are resolved.
 - Students must respond immediately to teacher requests to mute/unmute.
 - Students must not use a mobile phone or any other electronic device during the lesson (other than the one used to join the lesson)
 - If pupils need to communicate with the teacher they must use the chat or hands up function. They must not interfere in any way with the functions or controls of the live lesson - the teacher is in sole charge of these.
 - It is strictly forbidden for students to record any part of the lesson. This is an offence.

If these rules are not followed, pupils may be removed for safety reasons. Sanctions may be applied if these protocols are not followed.

It is assumed that all students agree to abide by these rules, and that all parents and carers agree to support them.