

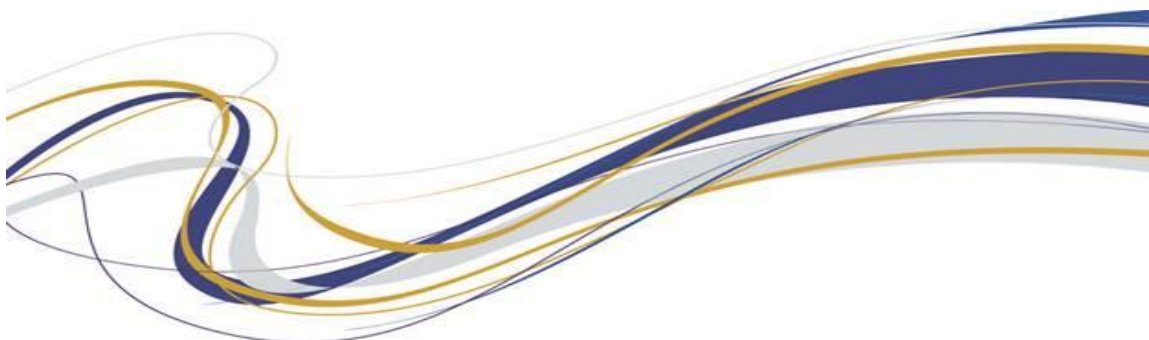
ALL HALLOWS RC HIGH SCHOOL



CHILD PROTECTION AND SAFEGUARDING ADDENDUM JANUARY 2021 COVID-19 SCHOOL CLOSURE

Committee responsible for review: Welfare Committee

Created: January 2021



We aim for All Hallows RC High School to be a Catholic school to which children wish to come, to which parents wish to send their children, and where teachers wish to teach.

Our Mission is to offer a high quality Catholic education for all, in an environment where Gospel Values are central to teaching and learning, and in which the unique value of each person is recognised and respected.

Context

From 5th January 2021 parents were asked to keep their children at home, wherever possible, and for schools to remain open only for vulnerable pupils and those children of workers critical to the COVID-19 response, who absolutely need to attend.

This addendum of the All Hallows RC High School's Child Protection and Safeguarding policy contains details of our individual safeguarding arrangements in the following areas:

1. Vulnerable children
2. Attendance monitoring
3. Designated Safeguarding Lead
4. Reporting a concern
5. Safeguarding Training and induction
6. Safer recruitment/volunteers and movement of staff
7. Online safety in schools and colleges
8. Children and online safety away from school and college
9. Supporting children not in school
10. Supporting children in school
11. Peer on Peer Abuse

Key contacts

Role	Name	Contact Number	Email
Headteacher	Mrs A Cavanagh	0161 921 1900	andrea.cavanagh@salford.gov.uk
Designated Safeguarding Lead	Mr M Done	0161 921 1900	melissa.done@salford.gov.uk
Deputy Designated Lead	Mrs J Perkins	0161 921 1900	jenilee.perkins@salford.gov.uk
Child Protection Officer	Mrs A Bartley	0161 921 1900	ann.bartley@salford.gov.uk
Director of Inclusion/SENCO	Ms N Jackson	0161 921 1900	nicola.jackson@salford.gov.uk
Designated Person for LACs	Mrs T McAvoy	0161 921 1900	amanda.mcavoy@salford.gov.uk
Chair of Governors/ Safeguarding governor	Mrs Christine Wood	0161 921 1900	

1. Vulnerable children

Vulnerable children and young people include those who:

- are assessed as being in need under section 17 of the Children Act 1989, including children and young people who have a child in need plan, a child protection plan or who are a looked-after child
- have an education, health and care (EHC) plan
- have been identified as otherwise vulnerable by All Hallows RC High School or local authorities (including children's social care services), and who could therefore benefit from continued full-time attendance, this might include:
 - children and young people on the edge of receiving support from children's social care services or in the process of being referred to children's services
 - adopted children or children on a special guardianship order
 - those at risk of becoming NEET ('not in employment, education or training')
 - those living in temporary accommodation
 - those who are young carers
 - those who may have difficulty engaging with remote education at home (for example due to a lack of devices or quiet space to study)
 - care leavers
 - others at the provider and local authority's discretion including pupils and students who need to attend to receive support or manage risks to their mental health

Senior leaders, especially the Designated Safeguarding Lead (and deputy) know who our most vulnerable children are. All Hallows RC High School will continue to work with and support children's social workers to help protect vulnerable children. This includes working with and supporting children's social workers and the local authority virtual school head (VSH) for looked-after children. The lead person for this will be: **Mrs McAvoy** (Designated Teacher for Looked After Children).

There is an expectation that vulnerable children who have an EHCP or social worker will attend school, as long as they do not have underlying health conditions that put them at risk. In circumstances where a parent does not want to send their child to school, and their child is considered vulnerable, we will explore the reasons for this directly with the parent. Where parents are concerned about the risk of the child contracting COVID19, we will talk through these anxieties with the parent/carer following the advice set out by Public Health England. Once this discussion has taken place with the school, either a decision will be taken that the child/ren should attend school, or it may be deemed appropriate or acceptable that the child/ren may stay at home but will be monitored closely through regular contact from the school. If the child is at CIN/CP this will be agreed with the social worker.

2. Attendance monitoring

Local authorities and education settings do not need to complete their usual day-to-day attendance processes to follow up on non-attendance. Mrs Done (DSL) will complete a daily “educational setting status form” which will be returned to the Dfe by 2pm each day.

Monitoring attendance of pupils attending school

Attendance of pupils that have an allocated and agreed place in school will be monitored daily. Parents will be contacted if no reason for absence is given. If a vulnerable pupil with a social worker is absent, their allocated social worker will be informed.

All Hallows RC High School and social workers will agree with parents/carers whether children in need and those on Child Protection Plans should be attending school. Miss Jackson, Director of Inclusion, will liaise with parents with an EHC Plan and encourage pupils to attend school. Admin staff and pastoral staff will follow up on any pupils do not attend, but were expected to. We will also follow up with any parent or carer who has arranged care for their child and the child subsequently does not attend.

All Hallows RC High School has identified pupils of key workers and those that are vulnerable and will attend school during lockdown 3.0. A register for the day will be taken by the supervising staff for each year group and returned to the reception. Those pupils on the register that do not attend are contacted. The pupils that are ‘expected’ vulnerable pupils, that do not attend are reported to the VirtualSchoolTeam@salford.gov.uk and for those at CIN/CP to CPCINAD@salford.gov.uk and those that are LACs to lookedafterchildren.admin@salford.gov.uk

Monitoring attendance of pupils at live lessons

All Hallows RC High School are delivering 75% of KS4 and 50% of KS3 as ‘live’ lessons using Google Meet, such a high number of live lessons helps staff to check pupil well-being. Attendance at these lessons is monitored and tracked, and parents are sent texts. Additionally, parental contact is made via the admin team and pastoral team to ascertain reasons for non-engagement and overcome barriers by providing loaned devices or dongles to provide internet access. Any pupil that has difficulty engaging with remote education at home may be deemed as vulnerable and are asked to attend school.

3. Designated Safeguarding Lead

All Hallows RC High School has a Designated Safeguarding Lead (DSL) and a Deputy DSL. The Designated Safeguarding Lead is: **Mrs M Done**. The Deputy Designated Safeguarding Lead is: **Mrs J Perkins** (Assistant Headteacher).

The DSL and Deputy DSL are on-site each day. The DSL and Child Protection Officer will continue to engage with social workers, and attend multi-agency meetings, which will be done remotely.

4. Reporting a concern

Where staff have a concern about a child, they should continue to follow the process outlined in the **All Hallows RC High School Safeguarding and Child Protection Policy**, this includes making a report via 'myconcern', which can be done remotely.

In the unlikely event that a member of staff cannot access their 'myconcern' account from home, they should e-mail or telephone the Designated Safeguarding Lead and Child Protection Officer. This will ensure that the concern is received.

Staff are reminded of the need to report any concern immediately and without delay.

Where staff are concerned about an adult working with children in the school, they should report the concern to the Headteacher. If there is a requirement to make a notification to the Headteacher whilst away from school, this should be done verbally and followed up with an email to the Headteacher. Concerns around the Headteacher should be directed to the Chair of Governors, Christine Wood.

5. Safeguarding Training and induction

All existing school staff have had safeguarding training and have read part 1 of Keeping Children Safe in Education (2020) and Annex A. The DSL should communicate with staff any new local arrangements, so they know what to do if they are worried about a child.

Where new staff are recruited they will continue to be provided with a safeguarding induction.

6. Safer recruitment/volunteers and movement of staff

It remains essential that people who are unsuitable are not allowed to enter the children's workforce or gain access to children. When recruiting new staff, All Hallows RC High School will continue to follow the relevant safer recruitment processes for their setting.

In response to COVID-19, the Disclosure and Barring Service (DBS) has made changes to its guidance on standard and enhanced DBS ID checking to minimise the need for face-to-face contact.

All Hallows RC High School do not anticipate the use of re-deployed staff or volunteers during this period of time. In the unlikely event that we agree to having re-deployed school staff and volunteers, we will continue to follow the checking and risk assessment process as set out in paragraphs 167 to 172 of KCSIE. Under no circumstances will re-deployed school staff or volunteer who has not been checked be left unsupervised or allowed to work in regulated activity. Any additional staff that work at All Hallows RC High School during this period will be added to the Single Central Record.

All Hallows RC High School will continue to consider and make referrals to the Teaching Regulation Agency (TRA) as per paragraph 166 of KCSIE and the TRA's 'Teacher misconduct advice for making a referral.

During the COVID-19 period all referrals should be made by emailing Misconduct.Teacher@education.gov.uk. These concerns will also be shared with the Local Authority Designated Officer (LADO) who can be contacted on 0161 603 4328.

All Hallows RC High School will continue to follow the legal duty to refer to the DBS anyone who has harmed or poses a risk of harm to a child or vulnerable adult. Full details can be found at paragraph 163 of KCSIE.

Whilst acknowledging the challenge of the current National emergency, it is essential from a safeguarding perspective that any school is aware, on any given day, which staff/volunteers will be in the school or college, and that appropriate checks have been carried out, especially for anyone engaging in regulated activity. As such, All Hallow RC High School will continue to keep the single central record (SCR) up to date as outlined in paragraphs 148 to 156 in KCSIE.

7. Online safety in school

All Hallows RC High School will continue to provide a safe environment, including online. This includes the use of an online filtering system. RM Buzz is installed against each @allhallowsrc.co.uk account to prevent access to unsuitable websites. Where students are accessing online teaching and learning in school, appropriate supervision will be in place.

8. Children and online safety away from school and college

It is important that all staff who interact with children, including online, continue to look out for signs a child may be at risk. Any such concerns should be dealt with as per the Safeguarding and Child Protection Policy and where appropriate referrals should still be made to children's social care (The BRIDGE **0161 603 4500**) and as required, the police.

All Hallows RC High School will ensure any use of online learning tools and systems is in line with privacy and data protection/GDPR requirements. The online remote learning resource that is being used is Google Classroom and as such, the use of webcams and live lessons will take place during this period using Google Meet.

Any direct contact with pupils must be through their google classroom and their google e-mail account (@allhallowsrc.co.uk) and must have a Head of Department or SLT member included in their Google Classroom and these members of staff should be cc'd into any e-mails to ensure transparency, this will enable the safeguarding of staff and pupils.

If bespoke arrangements are made to support pupils that have a lack of ICT facilities, parents will be required to sign a declaration. This will state that they take responsibility for the equipment, they will ensure that they have appropriate online safety measures in place, and that they will monitor their child's internet use whilst working remotely.

The Remote Learning Policy refers to how pupils will be kept safe online during teaching and learning.

9. Supporting children not in school

All Hallows RC High School is committed to ensuring the safety and wellbeing of all its pupils. Where the DSL/pastoral staff have identified a child is vulnerable ie. has a social worker, an EHCP, is on the edge of social care support, or would normally receive pastoral-type support in school, there will be a communication plan in place for that child or young person. Details of the communication with the parent/child during this period will be recorded on a shared, live spreadsheet in the google drive. This information will only be accessible to SLT/pastoral support staff. The communication can include; remote contact, phone contact, door-step visits.

All Hallows RC High School and its DSL will work closely with all stakeholders to maximise the effectiveness of any communication plan. This plan will be reviewed regularly and where concerns arise, the DSL will consider any referrals as appropriate. We recognise that school is a protective factor for children and young people, and the current circumstances, can affect the mental health of pupils and their parents/carers. We are able to provide bespoke support for identified pupils or families.

10. Supporting children in school

All Hallows RC High school is committed to ensuring the safety and wellbeing of all its students.

All Hallows RC High School will ensure that where we care for children of critical workers and vulnerable children on site, we will ensure appropriate support is in place for them. Any concern regarding safeguarding issues regarding a pupil will be recorded by staff using 'myconcern' and will be followed up by the DSL/Child Protection Officer.

We will continue to be a safe space for all children to attend and flourish. The Headteacher will ensure that appropriate staff are on site and that staff to pupil ratio numbers are appropriate, to maximise safety.

All Hallows RC High School has a detailed and robust COVID-19 risk assessment in and we continue to follow the advice from Public Health England on handwashing and other measures to limit the risk of spread of COVID-19.

11. Peer on Peer Abuse

All Hallows RC High School recognises that, during school closure a revised process may be required for managing any report of such abuse and supporting victims. Where a member of staff receives a report of peer on peer abuse, they will follow the principles outlined within the Safeguarding and Child Protection Policy. The school will listen and work with the young person, parents/carers and any multi-agency partner required to ensure the safety and security of that young person. Concerns and actions must be recorded on 'myconcern' and appropriate referrals will be made.