**All HALLOWS’ RC HIGH SCHOOL OPERATIONAL RISK ASSESSMENT FOR SCHOOL OPENING TO FULL COHORT– March 2021**

Secondary Schools

**CHECKS AND BALANCES:RESPONDING TO COVID-19**

**Staying COVID Secure – Our Commitment**

* We recognise the risk posed by Coronavirus (COVID-19) to our staff, pupils and their families. Control measures to minimise the risk of infection and the transmission of the virus are provided in this Risk Assessment.
* We will put in place appropriate protective measures to ensure, as far as is reasonably practicable, the Health, Safety and Wellbeing of our staff and pupils.
* We will share this Risk Assessment and its findings with employees and consult on its contents.
* We will continue to comply with all relevant Health and Safety Legislation.
* We will have regard to statutory guidance in particular the guidance issued by the Department of Education regarding school reopening and implementing protective measures in education and childcare settings against COVID-19.
* We have regard to advice and guidance issued by Public Health England.

# COVID-19: Operational risk assessment for school reopening

Please note: this risk assessment is an addendum to the school’s main risk assessment, it should be undertaken in conjunction with the guidance on school reopening updated by the Department for Education on 22nd February 2021 as follows: [Actions for schools during the coronavirus outbreak](https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak?utm_source=572d62e4-ce85-4056-8338-e87b1cbaf0c5&utm_medium=email&utm_campaign=govuk-notifications&utm_content=immediate)

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| Assessment conducted by: | B Lindley-Clapp | Job title: | Assistant Headteacher | Covered by this assessment: | Staff, pupils, contractors, visitors, volunteers |

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| Date of assessment: | 3rd March 2021 | Review interval: | 22nd March 2021 | Date of next review: | April 2021 by SLT/LA |

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| Related documents | |
| **School : ALL HALLOWS RC HIGH SCHOOL** | **Government guidance:**  <https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak>  [Guidance for full opening: special schools and other specialist settings](https://www.gov.uk/government/publications/guidance-for-full-opening-special-schools-and-other-specialist-settings?utm_source=02a881e2-265a-4b6d-a67d-38470d12440a&utm_medium=email&utm_campaign=govuk-notifications&utm_content=immediate)  <https://www.gov.uk/guidance/national-lockdown-stay-at-home#clinically-vulnerable-people> |

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| Record of Review | |
| **Review Date:**  **APRIL 2021** | **Overview of review** |

**Risk matrix**

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| Risk rating  High (H), Medium (M), Low (L) | | **Likelihood of occurrence** | | |
| **Probable** | **Possible** | **Remote** |
| **Likely impact** | **Major:** Causes major physical injury, harm or ill-health. | H | H | M |
| **Severe:** Causes physical injury or illness requiring first aid. | H | M | L |
| **Minor:** Causes physical or emotional discomfort. | M | L | L |

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| Areas for concern | Risk rating prior to action  (H/M/L) | Control measures | Please mark Y/N/NA for each bullet point | Further actions/comments needed only if N is put by a bullet point | Residual risk rating  (H/M/L) |
| **1. Minimising Transmission** | | | | | |
| **1.1 General** | | | | | |
| **Direct or Indirect transmission of COVID -19 virus** | H | * The main risk assessment, detailing the prevention and response system of controls in place, continues to be reviewed on a two weekly basis | Y  **ut Y/N/NA for etint** | * Please see separate risk assessment section 1 | L |
| **1.2 Asymptomatic testing of staff and students** | | | | | |
| **Direct or Indirect transmission of COVID -19 virus** | H | * Please see separate risk assessment * Staff and students are, voluntarily, having regular asymptomatic tests. * An In School testing program has been implemented using Lateral Flow tests * Lateral flow testing kits distributed to staff and pupils consenting to the testing program | Y  Y  Y  Y | * Government guidance has been shared with staff * Staff displaying symptoms will be expected to get tested as soon as possible and follow the necessary guidelines following the result of their test * In Salford tests are now available for staff who are unwell and not displaying 'traditional' covid symptoms * Lateral flow testing kits will be given to all staff from 8th March to test twice per week at home * An in-school lateral flow testing program has been developed for all pupils for the first two weeks back involving 3 in-school tests and 1 at home * Lateral flow testing kits will be given to pupils from 18th March to test twice per week at home for those that have agreed to the testing program | M |
| **1.3 Face Coverings** | | | | | |
| **Direct or Indirect transmission of COVID -19 virus** | H | * Where social distancing cannot be maintained in indoor locations, face coverings will be worn by staff and students, unless they are exempt or unless it would impact on the ability to take part in exercise for example. * Face visors or shields will not be worn as an alternative to a face covering. They will only be worn where they have been identified as appropriate following risk assessment and will be thoroughly cleaned between uses. * Those who rely on visual signals for communication, or communicate with or provide support to such individuals, are currently exempt from any requirement to wear face coverings but can, if they choose, wear transparent face coverings. | Y  Y  Y | * Pupils and staff are required to wear a face mask on entrance and exit to school as well as when moving around the building and in social times unless outside * Pupils exempt from wearing face coverings will be provided a badge * Staff exempt from wearing a face covering will wear a lanyard showing this | M |
| **1.4 PPE** | | | | | |
| **Direct or Indirect transmission of COVID -19 virus** | M | * Staff will continue to wear any PPE which they would usually when providing intimate care or when working with children and young people who cough, spit or vomit. * PPE as per the guidance [here](https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care) will be worn when a pupil has symptoms of Covid and a 2m distance cannot be maintained or performing aerosol generating procedures (AGPs) | NA  Y | * Please see separate risk assessment sections 2.4-2.6, 2.8 | L |
| **1.5 Supply teachers, peripatetic teachers and temporary staff** | | | | | |
| **Direct or Indirect transmission of COVID -19 virus** | M | * Will ensure they minimise contact and maintain as much distance as possible from other staff. * Will participate in schools’ rapid testing programmes or attend a community ATS. * Induction programmes are in place for all new staff – either online or in-school – prior to them starting. * The updated staff handbook is issued to all new staff prior to them starting. | Y  Y | * Standard Operating Procedures created for staff to refer to to ensure new procedures are followed * Share Risk Assessment with all staff prior to opening * Induction Program updated to include new procedures and changes to policies * New staff, including long term supply, have received an induction program and will receive continued support throughout the year * Standard Operating Procedures created for staff to refer to. To ensure new procedures are followed | L |
| **1.6 Educational Visits** | | | | | |
| **Direct or Indirect transmission of COVID -19 virus** | M | * There continues to be no educational visits | Y | * Virtual educational programs are currently being investigated to provide pupils with some additional experiences | L |
| **1.7 Extra curricular activities and wraparound 8th March – 28th March** | | | | | |
| **Direct or Indirect transmission of COVID -19 virus** | M | * Extracurricular clubs will only be available to vulnerable children and young people and those children where;   + the provision is being offered as part of the school’s educational activities (including catch-up provision)   + the use of the provision is reasonably necessary to support them to work, seek work, undertake education or training, attend a medical appointment or address a medical need or attend a support group * The existing control measures will remain in place. | Y  Y | * There will be no extracurricular clubs offered to pupils during this period | L |
| **1.8 Extra curricular activities and wraparound from 29th march** | | | | | |
| **Direct or Indirect transmission of COVID -19 virus** | M | * Outdoor extracurricular clubs will be available to all children. * Indoor Extracurricular clubs (before and after-school clubs) will only be available to   + vulnerable children and young people   + children on free school meals, where they are attending as part of the Department for Education’s holiday activities and food programme (Healthy Holidays) and those children where;   + the provision is being offered as part of the school’s educational activities (including catch-up provision) the provision is as part of their child’s efforts to obtain a regulated qualification or meet the entry requirements of an education institution   + the use of the provision is reasonably necessary to support them to work, seek work, undertake education or training, attend a medical appointment or address a medical need or attend a support group * The existing control measures will remain in place | Y  Y  Y | * There will be limited extracurricular clubs offered to pupils during this period. these will involve additional subject support for those pupils that have been identified as struggling during the lockdown periods or identified as having a particular interest in a subject for their future steps. The existing control measures (distancing, seating plans, class numbers, etc) will remain in place | L |
| **1.9 Fire Safety** | | | | | |
| **Direct or Indirect transmission of COVID -19 virus** | M | * A fire drill will be carried out as normal but in a socially distanced manner. | Y | * Designated assembly points for each year group bubble * HODs to be designated fire marshals for the Zone their department is teaching in during a fire procedure. * Site staff and SLT will support HODs in their roles as fire marshals * Fire drill talkthrough will take place in form time with pupils being informed as to the procedures * A whole school fire drill to take place before the 26th March (Easter holiday) | L |
| **1.10 Music, Dance and Drama** | | | | | |
| **Direct or Indirect transmission of COVID -19 virus** | M | * Particular care will be taken in music, dance and drama lessons to observe social distancing where possible. * There will be no physical correction by teachers nor contact between pupils in dance and drama. * There will be no performances with an audience present. * Singing, wind and brass playing will not take place in larger groups such as choirs and ensembles, or assemblies unless significant space, natural airflow and strict social distancing and mitigation can be maintained * Singing and playing instruments will take place outdoors where this is possible * If singing and playing instruments indoors numbers will be limited and as large a space as possible used. * Distancing of 2m will be in place * Pupils will be positioned side by side or back to back * Wind and brass players will be positioned so that the air from their instrument does not blow onto another player * The sharing of equipment will be avoided as far as possible. * If instruments and equipment have to be shared, disinfect regularly (including any packing cases, handles, props, chairs, microphones and music stands) and always between users | Y  Y  Y  Y  Y  Y  Y  Y  Y  Y  Y | * The existing control measures will remain in places of September 2021 | L |
| **1.12 Sport** | | | | | |
| **Direct or Indirect transmission of COVID -19 virus** | M | * Outdoor provision will be prioritised, followed by provision in large indoor spaces which are well ventilated. * External facilities will be used in line with government guidance for the use of, and travel to and from, those facilities (eg swimming) * Only team sports whose national governing bodies have developed guidance under the principles of the government’s guidance on team sport and been approved by the government will be played. * There will be no inter school competition | Y  Y  Y  Y | * Most of the existing control measures will remain in places of September 2021 * Equipment no longer needs to be quarantined but can be wiped down after use | L |
| **2. Additional site-specific issues and risks** | | | | | |
| * **Settings to add any site-specific issues/arrangements here and ensure mitigation strategies are in place to address them** | | | | | |
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**School Leadership Use Only**

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| **Approved by (Head Teacher/ Chair of Governors)** | A Cavanagh | **Date of Approval** | Click here to enter a date.  8th March 2021 |
| **Date Provided to Unions** | Click here to enter a date. | **Date of Review** | Click here to enter a date. |