

## **JOB DESCRIPTION**

### **TEACHER OF RELIGIOUS EDUCATION**

**Job title:** Teacher of Religious Education

**Salary:** MPS/UPS

**Line manager:** Head of Religious Education

---

#### **PURPOSE**

1. To make a major contribution to the teaching and learning in the department.
2. To contribute to the personal and social development of all students.
3. To carry out the responsibilities of a subject teacher in accordance with National and LA standards for qualified teachers.

#### **Specific Responsibilities:**

- To plan and deliver the curriculum for each designated class.
- To mark and assess all student work and to keep clear records in line with departmental policy and Diocesan / National Curriculum guidelines.
- To complete all reports according to school policy and to attend all liaison meetings with parents.
- To contribute to curriculum development within the Department.
- To provide differentiated experiences within lessons.
- To set and mark homework on a regular basis in line with school and departmental policy.
- To be responsible for the good conduct of all students and to make effective use of the school's system of rewards and sanctions.
- To contribute to the effective development of a departmental resource bank of materials.
- To be accountable for all resources within your teaching base and used by students in your charge.
- To be responsible for appropriate displays of students' work in your teaching base and the school.
- To attend all department meetings.
- To attend staff development as agreed with the Head of Department.
- To participate in all departmental workshops.
- To represent the Department at LA and school working groups, as required.
- To be accountable for a tutor group of pupils within the school.
- To register the group and carry out all the functions of the Form Tutor as stated in the staff handbook.
- To contribute to the extra-curricular programme of school activities at lunch-time or after school.
- To contribute to the effective running of the school through break and lunchtime supervision.
- To make a significant contribution to the Catholic ethos of the school.
- To undertake any other duties as required.